



MAKING A DIFFERENCE



DATA AND INFORMATION MANAGEMENT POLICY

IGO recognises that information is a critical business asset that enables the creation of business and stakeholder value. In an increasingly digital and intelligent world, safeguarding our data and information to protect our business, people, and stakeholders is important.

Scope

This Policy applies to all forms of information and data collected, used, and managed by IGO and to information in physical, digital, or hybrid format. It covers the entire information lifecycle of creation and collection, storage and handling, retention, and disposal.

Policy Statement

IGO is committed to ensuring information is handled and managed in accordance with legal, statutory, and internal governance obligations.

We will ensure that:

- Information is managed throughout its lifecycle and via IGO systems so that it is easily accessible, trusted, accurate, and up-to-date.
- The safety and security of information, including private personal information (PPI), is maintained through the application of information management (IM) standards, prescribed business practices, and systematic controls.
- We support the continued growth of a robust information management culture.
- We continually review our internal processes and systems to further improve our business practices for how we collect, handle, manage, and dispose of information.
- We invest in resources to strengthen controls and safeguard information to the best of our endeavours to help minimise the likelihood of an information breach.

Responsibilities

All IGO employees must take personal responsibility for managing information, with the support of their managers and the IM team, to ensure they do so in accordance with IM Standards and the IGO Code of Conduct.

A handwritten signature in black ink, appearing to read 'Ivan Vella', with a stylized flourish at the end.

Ivan Vella
Managing Director and CEO
IGO Limited